



MALMESBURY TOWN COUNCIL

Minutes of the **Burial Committee Meeting**
Held at Malmesbury Town Hall on **Tuesday 4th February 2025** at 7.00pm.

Present: Councillors I Wallis, M Crawford-Price, S James, R Hastings and S D'Arcy.

Also present: Claire Mann (Town Clerk)

BC/25/01 To receive apologies for absence

Apologies received from Cllrs Ritchie & Power.

BC/25/02 To receive declarations of interest

None received.

BC/25/03 Public question time in respect of items included in this agenda.

None received.

BC/25/04 To approve minutes of the meeting held on the 8th October 2024.

The minutes were approved and signed as a correct record.

BC/25/05 To note income and expenditure report

The income and expenditure report was noted. The Clerk reported that all payments had been received from St Paul Malmesbury Without PC in line with the agreement.

BC/25/06 To note interments to date.

The report was noted.

BC/25/07 To consider request for wildflower planting at the Cemetery.

Following discussion, the proposed area for wildflower planting was accepted. The report circulated by Cllr Wallis was considered, it was noted that a less expensive solution might be available and this will be investigated, a meeting will be convened in April for further discussion as work on this will need to begin early Summer.

It was resolved to move the £750 in the Conservation nominal code into an EMR as it will not be spent by March but will be required shortly after.

BC/25/08 To consider working group membership and terms of reference, Cemetery Chapel.

It was resolved that all members of the Burial Committee would be part of the working group, proposed terms of reference were agreed with minor amendment.

BC/25/09 To agree next steps on the Chapel project.

It was noted that the £10k had been approved by Policy & Resources to set aside for the project. A working group meeting is to be convened in the next month to begin plans for public consultation.

It was agreed to get all essential work identified in the Survey undertaken as soon as possible.

BC/25/10 To update on current and planned maintenance activity including fencing and management of the yew trees and to discuss and agree next steps as required.

Cllr James reported that it will be necessary to trim back the yew trees excessively as a long term solution. There is a Leylandii overshadowing smaller shrubs by the tap in the extension and it was agreed to fell as soon as possible.

Cllr Wallis reported that ivy has overtaken a headstone and is growing into a tree, it was requested that this is removed.

BC/25/11 To agree next steps on signage in the Cemetery.

Cllr Ritchie was not in attendance, this item was deferred to the next meeting.

Meeting closed at 7.51pm